PRIVACY POLICY
Finnish Data Protection Act (1050/2018)

Please read the filling instructions before filling in the privacy policy. Use an appendix if necessary.

Date of Preparation

1a **Data processor**	**Name** **Ouman Oy**
	Address **Sinkokatu 11** **26100** **Rauma**
	Other contact information (e.g. phone during office hours, email address)
1b **Customer and controller**	
2 **Contact person of the controller in matters concerning the register**	**Name**
	Address
	Other contact information (e.g. phone during office hours, email address)
3 **Name of the register**	**Registered users of an account managed by the customer related to the Ounet service.**
4 **The purpose of processing personal data and the legal grounds for processing**	Typical processing measures include, for example: - Correcting incorrectly entered usernames and other personal data - Performing account ownership changes - Changing people's access rights - Adding and removing access rights for people Personal data is processed on the basis of the following legal grounds: Duration of processing:

5 Data content of the register	The register contains the following information: [**Please note** that these are examples, a customizable list for the controller's own purposes] User information: Site details: Company information: Equipment information:
6 Regular sources of data	Data is collected directly from the user.
7 Rights of the data subjects	The data subject has the right to: • Get access to his/her personal data; • To update his/her personal data and the right to request that incorrect or incomplete personal data be corrected or supplemented; • Withdraw consent; • Object to the processing of personal data; • Get personal data deleted; • Limit the processing of personal data; • Transfer personal data from one system to another; and • File a complaint with the supervisory authority
8 Transfer of data outside EU or EEA	Ouman does not transfer personal data outside the EU/EEA area without the prior written permission of the Customer.

9 **Principles for protection of the register**	**A Manual material** **B Data processed by automated data processing**

OUMAN